

## **Minutes**

### **Tennessee Interagency Council on Homelessness (IACH)**

February 29, 2016; 10AM – 12PM

Tennessee Towers

312 Rosa Parks Blvd, Nashville, TN

#### **Present:**

Bob Currie – TN Dept. of Mental Health and Substance Abuse Services  
Abigail Dowell – TN Dept. of Mental Health and Substance Abuse Services  
Jenna Roble – TN Dept. of Mental Health and Substance Abuse Services  
Lorrie Shearon – TN Housing Development Agency  
Don Watt – TN Housing Development Agency  
Suzie Tolmie – MDHA, Nashville Continuum of Care  
Todd Skelton – Governor's Office  
Cayla Wilson – Park Center  
Marisa Whitsett – Alliance Healthcare Services  
Nikki Edney – Centerstone Research Institute  
Jonathan Bolding – TN Dept. of Education  
Vickie Harden – Volunteer Behavioral Health Center  
Mike Leach – TN Dept. of Children's Services  
Robyn Butterfield – Alliance Healthcare Services  
Liz Fletcher – Alliance Healthcare Services  
Debbie Hillin – Buffalo Valley, Central Tennessee Continuum of Care

#### **On conference line:**

Nneka Norman-Gordon – TN Dept. of Human Services  
Stephanie Jarnigan – TN Dept. of Human Services  
Clark Harrison – Veteran, U.S. Department of Veterans Affairs  
Martha Lott – Shelby County Government  
Daniel Heim – Veteran's Affairs  
Mike Dunthorn – Knoxville Continuum of Care  
Sernorma Mitchell – HUD  
Roger Henderson – Shelby County Government  
Martha Lott – Shelby County Government  
Dana Brooks – Community Alliance for the Homeless  
Chéré Bradshaw – Community Alliance for the Homeless, Shelby County CoC  
Jessica Carlton – Helen Ross McNabb  
Matt Largent – Helen Ross McNabb  
Melanie Cordell – TVCH, TN-512 CoC

Valerie Arrington – Frontier Services  
Michelle Daly - SAMHSA

**In Johnson City:**

Anne Cooper – Appalachian Regional CoC

**In Chattanooga:**

Donna Maddox – Volunteer Behavioral Health Services

Connie Farmer – Volunteer Behavioral Health Services

Mary Chestnut – Volunteer Behavioral Health Services

**Notes and Action Steps:**

Agenda Item	Notes	Action Item
Welcome and Introductions – Marie Williams	<ul style="list-style-type: none"><li>Marie Williams, Deputy Commissioner of TDMHSAS welcomed and thanked the group for the work towards creating a state plan for ending homelessness</li></ul>	
Approval of December 1, 2015 Minutes – Abigail Dowell	<ul style="list-style-type: none"><li>Minutes from the December 1, 2015 meeting of the Council were approved as presented.</li><li>Motion for approval by S. Tolmie</li><li>2<sup>nd</sup> by T. Skelton</li></ul>	
Update on Brainstorming Process	<ul style="list-style-type: none"><li>Reviewed process of using 4 workgroups, conducting a call with the CoCs, and the state sub-group.</li><li>The 4 workgroups include Housing, Policy/Planning and Advocacy, Prevention, and Data.</li><li>Through the workgroups, CoC call, and state sub-group we had over 40 people participating in the brainstorming process from across the state.</li><li>Through this, we generated over 300 action step ideas.</li><li>All of the ideas provided by each workgroup and CoC were then clumped together in smaller groups under each theme.</li><li>The smaller groupings were then designated to the objectives in the draft outline.</li><li>Using the smaller groups, a very rough draft outline was then created and presented to the State sub-group for assistance with refining.</li></ul>	
IACH Draft Plan Review	<ul style="list-style-type: none"><li>The remainder of the time was spent reviewing</li></ul>	

	<p>the plan.</p> <ul style="list-style-type: none"> <li>○ Suggestions, discussion points, and questions are placed in the plan via comments</li> <li>• At the start of the discussion Marie Williams suggested that we consider narrowing the focus of the plan to our top 5 to 10 action steps to complete, which may include combining some of the action steps.</li> <li>• The majority of everyone participating agreed that this would be the best approach given the large number of action steps still represented in the plan.</li> <li>• Throughout the discussion several factors emerged more than once: <ul style="list-style-type: none"> <li>○ Who is going to take the lead on the action step?</li> <li>○ What is the timetable for completion?</li> <li>○ How are the steps actionable?</li> <li>○ Can some of the items be condensed?</li> </ul> </li> <li>• It was also recommended to create a glossary of terms for the plan as many different groups use the same term and define it differently.</li> <li>• All of the plan discussion points are placed in the state plan document via comment boxes.</li> </ul>	
Next Steps	<ul style="list-style-type: none"> <li>• Please review the draft and comments from today's meeting. If you have any further comments or questions for this round of the draft, <b>please send them to <a href="mailto:Abigail.dowell@tn.gov">Abigail.dowell@tn.gov</a> no later than March 11, 2016</b></li> <li>• Workgroup Meetings and a CoC call will be convened to occur at the end of March/early April. <ul style="list-style-type: none"> <li>○ If you or your agency is not on a workgroup, please contact me to sign up.</li> </ul> </li> <li>• After these meetings occur, a new draft will be created and sent to the IACH for written feedback. This will be the last opportunity for input prior to May meeting where we will vote on the plan.</li> </ul>	<ul style="list-style-type: none"> <li>• Review the draft and comments and send back any new comments or questions no later than <b>March 11, 2016</b></li> </ul>